APPLICATION OF POSITION VACANCY

Putnam County Public Schools

200 Reid Street Palatka, Florida 32177

APPLICATION DEADLINE: November 21, 2017

POSITION TITLE: <u>Information Technology Associate</u>

JOB LOCATION: <u>NEFEC</u>

DATE OF VACANCY: <u>December 1, 2017</u>

JOB DESCRIPTION: <u>See Attached</u>

MINIMUM QUALIFICATIONS: <u>High School diploma</u>; valid Florida Driver's <u>License</u>; minimum of two (2) years experience in a related field; reliable means of transportation and freedom to travel on a frequent basis; such alternatives to the above requirements as deemed appropriate by the Executive Director and Board of Directors; satisfactory criminal background check and drug screening. Pay Grade 18 - \$35,900 - \$55,860.

ONLY SELECTED APPLICANTS WILL BE INTERVIEWED
INTERVIEW TO BE SCHEDULED WITH THE DEPARTMENT HEAD:

Tracey Wilkerson

VETERANS PREFERENCE AVAILABLE UPON REQUEST

HOW TO APPLY: Complete a Putnam County District School Board online application.

NOTE TO APPLICANT: Applications will not be accepted after the application deadline.

<u>AFFIRMATIVE ACTION – EMPLOYMENT</u>: Discrimination on the basis of religion, race, national origin, color, handicap, sex, age, marital status, or parental status is prohibited in the recruitment, hiring, assigning, promotion, paying, demoting, or dismissal of employees of the District School Board of Putnam County.

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