

APPLICATION OF POSITION VACANCY

Putnam County Public Schools

200 Reid Street Palatka, Florida 32177

APPLICATION DEADLINE: Until Filled

POSITION TITLE: Program Administrator, ISRD

JOB LOCATION: NEFEC *(This position is with the statewide **Institute for Small and Rural Districts** project located at the North East Florida Educational Consortium.)*

DATE OF VACANCY: Immediately

JOB DESCRIPTION: See Attached

MINIMUM QUALIFICATIONS: Master's Degree from an accredited college or university; Valid Florida teaching certificate in Exceptional Student Education (ESE); Minimum of five (5) years experience in ESE Administration; Minimum of five (5) years teaching experience in ESE; Minimum of two (2) years coordinating large and/or statewide professional learning events, Valid Florida Driver's License; Satisfactory criminal background check and drug screening.

Pay Grade 5 – salary range \$63,000 - \$98,152

****ONLY SELECTED APPLICANTS WILL BE INTERVIEWED****
INTERVIEW TO BE SCHEDULED WITH THE DEPARTMENT HEAD:

Marsha Hill

VETERANS PREFERENCE AVAILABLE UPON REQUEST

HOW TO APPLY: Complete a Putnam County District School Board online application.

NOTE TO APPLICANT: Applications will not be accepted after the application deadline.

AFFIRMATIVE ACTION – EMPLOYMENT: Discrimination on the basis of religion, race, national origin, color, handicap, sex, age, marital status, or parental status is prohibited in the recruitment, hiring, assigning, promotion, paying, demoting, or dismissal of employees of the District school Board of Putnam County.

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FOR CURRENT POSITIONS VISIT

<https://www.putnamschools.org/page/job-vacancies>

EQUAL OPPORTUNITY EMPLOYER

