

# ***APPLICATION OF POSITION VACANCY***

**Putnam County Public Schools**

200 Reid Street Palatka, Florida 32177

**APPLICATION DEADLINE: When Filled**

**POSITION TITLE: Program Administrator, FDLRS-NEFEC**

**JOB LOCATION: NEFEC**

**DATE OF VACANCY: Immediately**

**JOB DESCRIPTION: See Attached**

**MINIMUM QUALIFICATIONS: Master's degree from an accredited college or university; valid Florida teaching certificate; certification in Exceptional Student Education; valid Florida Driver's license; minimum of five (5) yrs experience in Exceptional Student Education (ESE); certification/experience in administration/supervision; computer proficiency, including use of web-based technologies; satisfactory criminal background check and drug screening. Pay Grade 5 – salary range \$63,000.00 - \$98,152.00**

***\*\*ONLY SELECTED APPLICANTS WILL BE INTERVIEWED\*\*  
INTERVIEW TO BE SCHEDULED WITH THE DEPARTMENT HEAD:***

**Marsha Hill**

**VETERANS PREFERENCE AVAILABLE UPON REQUEST**

**HOW TO APPLY:** Complete a Putnam County District School Board online application.

**NOTE TO APPLICANT:** Applications will not be accepted after the application deadline.

**AFFIRMATIVE ACTION – EMPLOYMENT:** Discrimination on the basis of religion, race, national origin, color, handicap, sex, age, marital status, or parental status is prohibited in the recruitment, hiring, assigning, promotion, paying, demoting, or dismissal of employees of the District school Board of Putnam County.

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**FOR CURRENT POSITIONS VISIT**

**<http://www.putnamschools.org>**

**EQUAL OPPORTUNITY EMPLOYER**