

# ***APPLICATION OF POSITION VACANCY***

**Putnam County Public Schools**

200 Reid Street Palatka, Florida 32177

**APPLICATION DEADLINE: Until Position is Filled**

**POSITION TITLE: Coordinator, ESE Special Projects, ISRD**

**JOB LOCATION: NEFEC** *(This position is with the statewide Institute for Small and Rural Districts (ISRD) Project located at the North East Florida Educational Consortium. **The position will be housed in Live Oak, FL**)*

**DATE OF VACANCY: July 1, 2026**

**JOB DESCRIPTION: See Attached**

**MINIMUM QUALIFICATIONS:** Master's Degree from an accredited college or university; Valid Florida teaching certificate or Professional License/Certification; Minimum of five (5) years' experience working with students with disabilities; Knowledge of professional learning facilitation and delivery; Able to travel extensively, sometimes overnight; Valid Florida Driver's License; Satisfactory criminal background check and drug screening. Pay Grade 7 – anticipated salary placement range \$61,425 - \$74,196

***\*\*ONLY SELECTED APPLICANTS WILL BE INTERVIEWED\*\*  
INTERVIEW TO BE SCHEDULED WITH THE DEPARTMENT HEAD:***

**Alissa Hingson**

**VETERANS PREFERENCE AVAILABLE UPON REQUEST**

**HOW TO APPLY:** Complete a Putnam County District School Board online application.

**NOTE TO APPLICANT:** Applications will not be accepted after the application deadline.

**AFFIRMATIVE ACTION – EMPLOYMENT:** Discrimination on the basis of religion, race, national origin, color, handicap, sex, age, marital status, or parental status is prohibited in the recruitment, hiring, assigning, promotion, paying, demoting, or dismissal of employees of the District School Board of Putnam County.

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05/18/26

**FOR CURRENT POSITIONS VISIT**

**<http://www.putnamschools.org>**

**EQUAL OPPORTUNITY EMPLOYER**

