

# ***APPLICATION OF POSITION VACANCY***

**Putnam County Public Schools**

200 Reid Street Palatka, Florida 32177

**APPLICATION DEADLINE: May 31, 2019**

**POSITION TITLE: Human Resources Development Specialist, FDLRS-FIN**

**JOB LOCATION: NEFEC**

**DATE OF VACANCY: July 1, 2019**

**JOB DESCRIPTION: See Attached**

**MINIMUM QUALIFICATIONS: Bachelor's Degree from an accredited college or university; Valid Florida teaching certificate; Certification in Exceptional Student Education (ESE); Valid Florida Driver's License; Minimum of five (5) years experience in ESE; Experience in development and delivery of research-based, data-driven professional learning; Computer proficiency, including using web-based technologies; Satisfactory criminal background check and drug screening. Pay Grade 10 – salary range \$52,000 - \$81,016.**

***\*\*ONLY SELECTED APPLICANTS WILL BE INTERVIEWED\*\*  
INTERVIEW TO BE SCHEDULED WITH:  
RISK MANAGEMENT SELECTION COMMITTEE***

**VETERANS PREFERENCE AVAILABLE UPON REQUEST**

**HOW TO APPLY:** Complete a Putnam County District School Board online application.

**NOTE TO APPLICANT:** Applications will not be accepted after the application deadline.

**AFFIRMATIVE ACTION – EMPLOYMENT:** Discrimination on the basis of religion, race, national origin, color, handicap, sex, age, marital status, or parental status is prohibited in the recruitment, hiring, assigning, promotion, paying, demoting, or dismissal of employees of the District school Board of Putnam County.

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**FOR CURRENT POSITIONS VISIT**

**<http://www.putnamschools.org>**

**EQUAL OPPORTUNITY EMPLOYER**

